

PhysSec Education Policy on Executives

General

1. This policy defines the executive positions that exist within PSV.

Positions

2. There shall be a Content Director, who shall be responsible for:
 - a. the selection and curation of external exhibits at events; and
 - b. the design and creation of new Village exhibits; and
 - c. the maintenance and improvement of existing Village exhibits; and
 - d. the maintenance and development of online Village content;
 - e. the curation of talks delivered at Village events
3. There shall be a Chief Intern Manager, who may also be referred to as the Personnel Director, who shall be responsible for:
 - a. Soliciting potential volunteers for their interest; and
 - b. The selection of volunteers for events; and
 - c. The communication and training for volunteers before events, and supporting them during the event; and
 - d. Similar communication and support to Village speakers at events
 - e. Managing of the intern
4. There shall be a Logistics Director, who shall be responsible for:
 - a. The purchase of store items to sell;
 - b. The maintenance of the online store;
 - c. The hotel arrangements when travelling to events;
 - d. Transportation to events;
 - e. Food while travelling;
5. There shall be a Marketing Director, who shall be responsible for:
 - a. Marketing
6. There shall be a Compliance & Finance Director, who shall be responsible for:
 - a. Submissions of the CFV and all other documentation required by DEF CON and other conferences PSV attends;
 - b. The keeping of the books;
 - c. Compliance with the Act;
 - d. Registration as a 501(c)3 organisation in the United States;
 - e. Registration as a Charity in Canada

7. There shall be a Sponsorship Director, who shall be responsible for:
 - a. Getting sponsorships